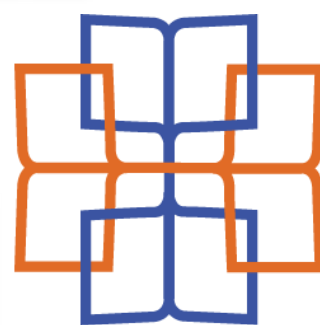


p u b l i c a t i o n



CDI
UNIVERZUM

over 60 years
of experience
in adult education

c i o n n f t o a r c m t a t i o n

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i n t r o d u c t i o n

CDI Univerzum is one of Slovenia's most established providers in the field of adult education.

We are a college of further education (for participants aged 16 and above). Our students are teenagers and young adults who have dropped out of regular schools, middle-aged unemployed people, employed people in need of retraining, and pensioners. Our students come from an extremely diverse social background, ranging from well-off individuals with a poor level of education to people from disadvantaged areas, and different types of immigrants.

The education programmes we provide are mostly formal, and follow the national curriculum. They include primary education, and a number of vocational programmes at the secondary level (gardening, catering, tourism, retail, mechanics, IT, administrative and business studies). We offer the options of three-year, four-year, or five-year courses, and/or a pick of individual specialization subjects or modules (NVQs). The majority of courses include some kind of practical work, which gives the students a chance to get an insight into their future jobs and perhaps even establish contacts with future employers.



Candidates who have passed the vocational final exam ("poklicna matura").

We also provide a general secondary school programme, which concludes with the General Matriculation exam ("matura"). Candidates who pass this exam are able to pursue further studies at the university level. Passing the vocational final exam ("poklicna matura") enables students to continue their education at higher education colleges.

In recent years we have begun to shift our focus to informal education and lifelong learning.

Beside formal education CDI Univerzum also offers non-formal educational programmes, which we have developed over the years. CDI Univerzum also participates in, and heads different national programmes.

Centre of lifelong learning

The institution participated in the Operational Programme for Human Resources Development (2007-2013), co-financed by the European Social Fund (ESF), and the Ministry of Education, Science and Sports. The project focused on increasing the involvement of the region's inhabitants in various forms of lifelong learning, thereby increasing employability, flexibility, and social cohesion. It also provided easy access to counselling and information services in the area of education to all groups of adults in the region.



CDI Univerzum participated in the *The Week of Lifelong Learning* event. The photo features our stands during the event.

Operational Programme for Human Resources Development for the period 2007-2013

The project, which was based on Slovenia's Development Strategy, was focused on raising literacy levels, and covered several fields. As such, CDI Univerzum organized the workshops *Training for Success in Life*, *Project Learning for Young Adults*, the motivational *Bridge to Education* and *My Job* workshops, as well as *IT Literacy for Adults*. These activities were co-financed by the ESF, and the Ministry of Education, Science and Sports.

Project for General Programmes of non-formal adult education for the period 2012-2014

The project consisted of two parts. The first part covered the programmes to increase the general education and develop key competencies of the adult population in the Republic of Slovenia, and to motivate adults for active involvement in life and education.

The second part was designed for professional staff who work in adult education. The programme was called *The Competent Teacher for the Education of People Serving a Prison Sentence and Former Convicts*.



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REPUBLIC OF SLOVENIA
MINISTRY OF EDUCATION,
SCIENCE AND SPORT



Lifelong
Learning
Programme



SVETOVALNO
SREDIŠČE
LJUBLJANA



PONUĐIMO
ODRAŠLIM
KAKOVOSTNO
IZOBRAŽEVANJE



ORGANIZIRANO
SAMOSTOJNO
UČENJE

Attending teachers gained additional skills to work with this specific group of learners. The project was also financed by the ESF, and the Ministry of Education, Science and Sports.

Lit-Tech project funded by the Lifelong Learning Programme - the Grundtvig Learning Partnership

The *Literacy and Adult Basic Education with Information Technologies* project focuses on a European exchange of best practices to improve the basic literacy and numeracy skills of adult learners with an illiterate background through the use of ICT-based didactical approaches.

The **Independent Study Centre**, accessible during the work days, was created for the adult population who are involved in the educational programmes, or are looking for opportunities for learning in the Ljubljana region. Within this centre we also provide assistance with studying. The centre is open for the public, and is free of charge.

IGAE

The Information and Guidance Centre in Adult Education has been established in a network alongside 13 other local guidance centres across Slovenia. The centres provide quality, professional and integral information, and guidance for all adults, as well as support in their learning and education. It also connects all providers of educational and guidance activities in the local environment and thus ensure well-coordinated action of all participants in the field in order to offer pleasant and high-quality service.

CDI Univerzum is also involved in the **Quality Education for Adults** project, which was developed by the Slovenian Institute for Adult Education, supported by the Ministry of Education, Science and Sports, and co-financed by the ESF. The quality education and development model is based on self-evaluation.

Valuation of non-formal knowledge

The aim of the project is to value the knowledge, skills, and competencies obtained by adults through non-formal and informal learning. Assessing and valuating non-formal and informal knowledge means recognising the knowledge, skills, and competencies which are most commonly gained through education, work, voluntary work, and leisure activities.

Competent to Do

The purpose of the *Competent to Do* project is to transfer competencies for tutors to achieve business (vocational) and social competencies of female convicts and former convicts. The objectives are the training of tutors who will work with female convicts and former convicts, and the transfer of good practice examples from Germany to Slovenia, Lithuania, and Croatia. The project partners are CDI Univerzum, Zavod MiT, Center Spirala from Slovenia, Frauen Computer Zentrum Berlin (FCZB), the University College Nikola Subic Zrinski (UCEEM-NSZ) from Croatia, and ŽISPB NGO Human Resources Monitoring and Development Bureau from Lithuania. The *Competent to Do* project is part of the *Lifelong Learning Programme*, and its subprogramme *Leonardo da Vinci – Transfer of Innovation*.

GOAL

The GOAL project is one of the projects under the Erasmus+ Key Action 3 programmes within prospective initiatives, under the European Policy Experimentation. GOAL stands for *Guidance and Orientation for Adult Learners*, and aims to set up educational guidance services for low-educated adults in 6 countries across Europe (Belgium – Flanders, the Czech Republic, Iceland, the Netherlands, Lithuania, and Slovenia). These educational guidance services will be organised as a policy experiment in which the evaluation of the process and the outcomes will play a crucial role. The project is coordinated by the Department of Education and Training, Flanders.

Guidance for Adults

The project offers adults a free educational guidance and workshops. It helps them to find appropriate educational programmes, or training for new qualifications, requalification, or new employment. The project is aimed at the employed, aged 45 and above, the unemployed, aged 50 or above, and adults who have dropped out of regular education, as well as adults in general.

p r o j e c t s



VPNZ

Vrednotenje in priznavanje
neformalnega znanja

development

The vision which our organisation has focused on lately is developing ways of educating adults with the use of new technologies in the learning process. To follow this vision and achieve our goals, we strive to make the IT easy to handle for both the lecturers and the attendees.

Our attendees have been able to access their study materials through specially developed online software, which has also enabled them to quickly access all information relevant for their education. As the candidates shared their appreciation of the new ways of learning, we expanded this approach through online studies via Moodle. Attendees have found communicating through Moodle easier, as they are able to contact the lecturers more frequently. Furthermore, we have organised monthly workshops for lecturers and our staff to constantly upgrade their approaches to communication and studies through the several options available via Moodle.



The approaches described above are already in full function, and it is through their use that we pursue the spirit of a “paperless” future. The use of IT in educational systems is growing rapidly, and we can proudly say that we are keeping pace with this trend.

Over the last several years have also been involved in the development of a special software system for elementary schools (s.c.Herkules) whose purpose is to simplify the management of school documentation by reducing the amount of paperwork.

We have also been involved in the development of new software for adult education organisations. The software has already been implemented at several organisations across Slovenia.

Apart from the above mentioned areas, CDI Univerzum is also dedicated to gaining new knowledge and experience on the international level, by cooperating with various educational institutions as a result of successful global amendments and complements to the educational system. Such complements offer more skills, knowledge, sources, and results for each educational institution, which can significantly expand not only the effectiveness of individual institutions, but of entire education systems. In each system, there is always room for improvement, and also institutional approaches which are specific, yet may be appealing to other stakeholders.

Due to the joint operation and exchange of good practices with the aim of improving our work, we kindly invite you to participate in all educational spectra. Not only will this help to attain our shared goals, it will improve the experience of each attendee in adult education. Feel free to contact us if you would like to share our vision of upgrading educational systems for future generations.

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We would be happy to cooperate in any future project.

You can contact us at:

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Our experience in different areas of projects and special educational programmes are as follows:

Educational programmes for specific target groups:

READING AND WRITING TOGETHER

Target group: less educated parents

Purpose: gaining basic knowledge and social skills, training for lifelong learning and active citizenship

Implementation: 2010-2017

SLOVENIAN LANGUAGE FOR FOREIGNERS

Target group: foreigners

Purpose: gaining basic knowledge of the Slovenian language

Implementation: 2016-2017

STUDY CIRCLES

Target groups: adults who share the same interest;

Purpose: to promote lifelong learning; to integrate as much as possible different target groups of adults to active social life;

Implementation: 2016, 2017

ASSISTED STUDYING

Target group: adults who need help with a specific learning subject

Purpose: to encourage and help adults with learning

Implementation: 2004-2017

DEVELOPMENT OF COMPETENCES OF PRISONERS

Target group: female prisoners

Purpose: active involvement of prisoners into work therapy, training and education to promote equal opportunities and active participation and improve employability

Implementation: 2016-2018

Current Projects:

GUIDANCE IN ADULT EDUCATION FOR THE EMPLOYED

Target group: employed adults

Purpose: to provide the employed with professional and incentive counseling to promote lifelong learning, career development, motivation for work and education, to help select the right education and to evaluate previously acquired skills

Implementation: 2016-2022

BASIC AND PROFESSIONAL COMPETENCES

Target group: employed adults above 45 years old who are lower educated

Purpose: to include as many as possible of the employed with lower education in training courses to gain competences for a greater competitiveness in labor market, ensuring access to education and useful knowledge

Implementation: 2019-2022

NON-FORMAL PROGRAMMES FOR UNEMPLOYED PERSONS

Target group: long-term unemployed

Purpose: implementation of non-formal educational programmes with aim of improving the competences of the long-term unemployed in order to raise their competitiveness in the labor market, raise motivation to find a job and improve specific skills.

Implementation: 2017-2018

ERASMUS+ KA1 MOBILITY FOR STAFF

Target group: counselors and organizers

Purpose: international exchange of experiences with various effective methods and tools for attracting participants and increasing their involvement and integration in education; identification and implementation of effective methods for monitoring participants and motivating them to complete educational programmes

Implementation: 2019-2022

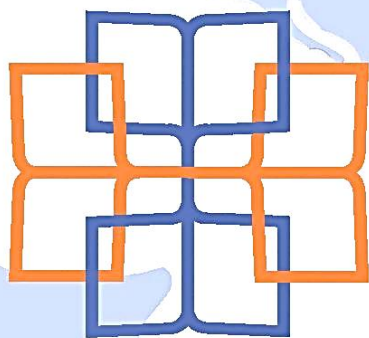
life-long learning

formal education

non-formal education

IT education

human resources development



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